



*Building for the Future*

PCAL/SCD/UNIFORM/2022 /000703

Date: 30/06/2022

General Terms and Conditions.

1. All quotation should be written in the firm's letter pad and send through electronic mail and should reach before date i.e. 29<sup>th</sup> July 2022 before 1200 hours. It shall be opened on the same date at 1430 hours. Any quotation received after the stipulated date and time will not be accepted /considered.
2. All Required documents have to be attached in PDF.
3. Brand should be mentioned clearly in the bid.
4. Price quote should be F.O.R PCAL store, include all packing & forwarding charges, freight, taxes and duties wherever applicable, if not price is quoted other than PCAL store bidder should clearly mention in his/her Terms & conditions.
5. 2% of the total bid value as to be deposited as an Earnest Money Deposit (EMD) in the form Demand Draft/Cash Warrant/Unconditional Bank Guarantee/Bank Deposit to be submitted. Any bid without EMD will be rejected.
6. Successful bidder will be issued with Letter of Acceptance. SD amount has to be deposited and confirm the acceptance within given time. Failure to do so will result in forfeiture of EMD.
7. Successful bidder is required to submit 10% (ten percent) of the order value as security Deposit in the form Demand Draft/Cash Warrant/Unconditional Bank Guarantee/Bank Deposit prior to the placement of order and the same will be refunded after successful supply of the materials without any interest.
8. Contract shall be executed within delivery period. Delivery period will not be extended except on the ground of genuine hindrances, and request for the extension of delivery schedule should be intimated before the due date of delivery. However, no price escalation charge will be entertained under such conditions.
9. Liquidity Damage (LD) will be imposed @ 0.05% of the total value will be charged for every day of delay beyond delivery due date. Total LD amount shall not exceed 10% of the total value of supplies.
10. The bid validity shall be 60 days from the date of inquiry.
11. PCAL reserves the right to reject the whole or parts of any quotation without assigning any reason thereof.
12. PCAL reserves the right to inspect the goods at any stage of manufacture/supply/pre-dispatch inspection at supplier's premises.
13. Material shall be securely packed to ensure safety against any possible pilferage. Loss or damage during transit.
14. Offer rates should be valid till the placement of order and same rate will be applicable till the completion of supply.
15. Rate is to be quoted in figure & words. If there is difference, the rate quoted in word will be considered as final and valid

CORPORATE OFFICE AND BUSINESS UNITS: PHUNTSHOPELRI (GOMTU)  
DZONGKHAG: SAMTSE, BHUTAN

EPABX: 00975-5-371013/14/34, FAX: 00975-5-371015/70; Post Box No. 79

Phuentsholing Depot Tel: 00975-5-252885, Fax: 00975-5-252258; Gelephu Depot Tel: 00975-6-251605, Fax: 00975-6-251621;

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16. Warranty period should be mentioned for the material and supplier shall be responsible for replacement/repair for the damage till the warranty coverage.
17. Authorized Dealership certificate should be enclosed if any.

Head

(Supply Chain Division)

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